

## EXECUTIVE BOARD

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Meeting to be held in Civic Hall, Leeds on  
Wednesday, 12th October, 2011  
at 1.00 pm

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### MEMBERSHIP

#### Councillors

K Wakefield (Chair)	S Golton	A Carter	R Finnigan
J Blake			
M Dobson			
P Gruen			
R Lewis			
A Ogilvie			
L Yeadon			

## **CONFIDENTIAL AND EXEMPT ITEMS**

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

### **9.0 Confidential information – requirement to exclude public access**

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

### **9.2 Confidential information means**

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

### **10.0 Exempt information – discretion to exclude public access**

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p><b>MINUTES</b></p> <p>To confirm as a correct record the minutes of the meeting held on 7<sup>th</sup> September 2011.</p> <p><b>RESOURCES AND CORPORATE FUNCTIONS</b></p>	1 - 18
6			<p><b>DISCRETIONARY RATE RELIEF FOR SOCIAL ENTERPRISES</b></p> <p>To consider a report of the Chief Officer Revenues and Benefits outlining how current guidelines relate to the determination of applications for discretionary rate relief for social enterprises, whilst also proposing amendments which would make the process more transparent and encourage increased applications from this sector.</p>	19 - 26
7			<p><b>WELFARE REFORM UPDATE</b></p> <p>To consider a report of the Director of Resources providing an update on the Government's Welfare Reform proposals, including information on arising policy developments and the implications for the Council. In addition, the report also provides up to date information regarding the potential impact of the proposals upon Leeds' citizens.</p>	27 - 62

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8			<p><b>FINANCIAL HEALTH MONITORING 2011/12 - MONTH 5</b></p> <p>To consider the report of the Director of Resources setting out the authority's projected financial health position for 2011/12, after five months of the financial year.</p>	63 - 90
9			<p><b>CAPITAL RECEIPTS INCENTIVE SCHEME</b></p> <p>To consider a report of the Director of Resources setting out a proposal for the introduction of a capital receipts incentive scheme for local areas.</p> <p><b>DEVELOPMENT AND THE ECONOMY</b></p>	91 - 102
10	Otley and Yeadon;		<p><b>LEEDS BRADFORD INTERNATIONAL AIRPORT - TAXI ACCESS</b></p> <p>To consider a report of the Director of City Development providing further information and advice in respect of the provision for taxi access at Leeds Bradford International Airport, following the Executive Board's previous consideration of the recommendations arising from the former Scrutiny Board (City Development) inquiry into 'Leeds Bradford International Airport: Provision for Public Hire Taxis'.</p>	103 - 118
11		10.4(3) (Appendix 1 only)	<p><b>DESIGN AND COST REPORT FOR RELOCATION OF WEST YORKSHIRE ARCHIVES, LEEDS</b></p> <p>To consider a report of the Director of City Development setting out proposals to relocate storage facilities for Leeds' archives, which is required due to the deterioration of the current store at the former Sheepscar Library.</p> <p>Appendix 1 to this report is designated as exempt under Access to Information Procedure Rule 10.4(3).</p>	119 - 128

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12	City and Hunslet;		<p><b>SOUTH BANK PLANNING STATEMENT AND CITY CENTRE PARK</b></p> <p>To consider a report of the Director of City Development summarising the results of the consultation exercise on the South Bank Planning Statement which was approved by Executive Board on 21<sup>st</sup> July 2010, providing an update on the proposed changes to the planning statement as a result of this consultation, and seeking approval for the adoption of the document as informal planning guidance for this important area of change in the city centre. The report also provides an update on the work undertaken on the outline business case to facilitate the delivery of developments in the South Bank, including the new City Centre Park.</p>	129 - 188
13	Morley South;		<p><b>WOODKIRK ACADEMY</b></p> <p>To consider a report of the Director of City Development notifying Executive Board of the proposed Heads of Terms for the leasehold disposal at nil consideration of Woodkirk High Specialist Science School to Woodkirk Academy Trust.</p>	189 - 196
14			<p><b>PLANNING APPLICATIONS HIGHWAYS ISSUES (WHITE PAPER 16)</b></p> <p>To consider the report of the Director of City Development responding to full Council's resolution of 6<sup>th</sup> April 2011 to request the Executive Board to instruct the Council's Highways Department to ensure that consultation with Ward Members takes place with regard to Planning Applications' highways matters before the Highways Department passes formal comment to Planning Officers. The report requests that Executive Board agrees a revised proposal to ensure ward Members' views on highways matters are taken into account before a planning application is determined.</p>	197 - 202

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15			<p><b>DRAFT NATIONAL PLANNING POLICY FRAMEWORK - CONSULTATION RESPONSE</b></p> <p>To consider the report of the Director of City Development inviting consideration of the City Council's response to the Draft National Planning Policy Framework (NPPF), which was published on 25 July. The responses detailed within the report and appendices summarise the key issues from a Leeds perspective, which have arisen from the consultation document and the proposed response.</p> <p><b>ENVIRONMENTAL SERVICES</b></p>	203 - 246
16			<p><b>LEEDS HOME INSULATION SCHEME</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods providing an update on the development of the Home Insulation Scheme and outlining the impact of changing policies upon the Council's previous proposed approach. In addition, the report presents a series of options to progress the initiative and seeks approval of the option which would offer free insulation across the whole city, supported by marketing campaigns targeting excluded people and disadvantaged geographies.</p> <p><b>NEIGHBOURHOODS, HOUSING AND REGENERATION</b></p>	247 - 258
17			<p><b>SUBMISSION TO HOMES AND COMMUNITIES AGENCY 2011-2015</b></p> <p>To consider the report of the Director of Environment and Neighbourhoods advising of the development and review of the Leeds Housing Investment Plan (LHIP), its purpose and its priorities, whilst also seeking approval of the investment priorities set out within the Plan.</p>	259 - 266

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18			<p><b>CHILDREN'S SERVICES</b></p> <p><b>FINDINGS OF THE ANNOUNCED OFSTED RE-INSPECTION OF SAFEGUARDING SERVICES FOR CHILDREN AND YOUNG PEOPLE IN LEEDS</b></p> <p>To consider the report of the Director of Children's Services presenting the findings of the announced Ofsted re-inspection of safeguarding services for children and young people in Leeds, which followed an on-site inspection that took place between 12<sup>th</sup> and 16<sup>th</sup> September 2011. The Ofsted report on the inspection is scheduled to be publication on 10<sup>th</sup> October and as such it will be submitted to Executive Board as a late, additional paper and appendix 1 to the covering report enclosed.</p>	267 - 272
19	Roundhay;		<p><b>DESIGN AND COST REPORT: ROUNDHAY HIGH SCHOOL TECHNOLOGY AND LANGUAGE COLLEGE: PRIMARY ACCOMMODATION</b></p> <p>To consider a report of the Director of Children's Services seeking approval of the capital proposals for additional primary school age accommodation as part of an all-through school development for Roundhay School Technology &amp; Language College.</p>	273 - 280
20	Gipton and Harehills;		<p><b>DESIGN AND COST REPORT: WYKEBECK PRIMARY SCHOOL: PRIMARY ACCOMMODATION</b></p> <p>To consider a report of the Director of Children's Services seeking approval to the capital proposals outlined within the report for additional primary school age accommodation as part of Wykebeck Primary School.</p>	281 - 292



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21	Chapel Allerton;		<p><b>DESIGN AND COST REPORT: BRACKEN EDGE PRIMARY SCHOOL: PRIMARY ACCOMMODATION</b></p> <p>To consider a report of the Director of Children's Services seeking approval of the capital proposals for additional primary school age accommodation at Bracken Edge Primary School.</p>	293 - 304
22	Roundhay;		<p><b>DESIGN AND COST REPORT: CARR MANOR HIGH SCHOOL: PRIMARY ACCOMMODATION</b></p> <p>To consider a report of the Director of Children's Services seeking approval of the capital proposals for additional primary school age accommodation as part of an all-through school development for Carr Manor High School.</p>	305 - 314
23			<p><b>ADMISSIONS ROUND 2011</b></p> <p>To consider a report of the Director of Children's Services providing statistical information on admissions into Reception and Year 7 for September 2011, as well as entry into Junior school. The report also presents the findings of a survey undertaken on why parents choose particular schools, and their views on the choices available to them.</p> <p><b>LEISURE</b></p>	315 - 326
24	Temple Newsam;		<p><b>HOME FARM, TEMPLE NEWSAM</b></p> <p>To consider the report of the Director of City Development informing Executive Board of the principal changes that are proposed by the Parks and Countryside Service to the operation of Home Farm Temple Newsam, in light of the decision taken by full Council to include a saving of £100,000 from reductions in ancillary farming activities.</p>	327 - 334

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25	Cross Gates and Whinmoor; Harewood;		<p><b>LONG TERM BURIAL SUPPLY IN THE NORTH EAST OF THE CITY AND DESIGN COST REPORT FOR SCHEME REVISED WHINMOOR GRANGE INFORMAL PLANNING STATEMENT</b></p> <p>To consider the report of the Director of City Development informing Executive Board of the issues raised, and the conclusions drawn, from the consultation on the Draft Informal Planning Statement for Whinmoor Grange. In addition, the report seeks approval of the revised Informal Planning Statement as a guide to future potential development proposals for the site, in addition to the incurring of related expenditure.</p>	335 - 386